



At Alexandra Primary School we aim to maintain a secure, caring and stimulating environment in which children are encouraged to have respect for themselves and each other. Whilst expectations in APS Behaviour Policy remain pertinent. It is necessary, in light of the Covid-19 pandemic, to make some adjustments for the safety of all pupils and staff. These adjustments are set out below:

### **Arrivals, Departures and Moving round the school.**

- Children will enter school through their designated class group entrance.
- Children will enter individually and will go straight to their designated desk, keeping social distance from any other individual.
- There will be markers on the floors to support children with social distancing.
- At their designated home time, children will leave the building from their designated exit.
- They will leave one at a time when their parent has come to collect them, again keeping their distance using the markers on the floors as a guide.
- Movement around the school will be limited. When the children leave their class group to go outside for break, lunch or outdoor learning, they will follow the markers on the floor to ensure they stay 2m from peers and adults. Children will follow an adult from their class group on their designated route.

### **Handwashing and Hygiene**

- Children will be expected to follow all handwashing and hygiene routines while in school.
- Children will wash hands / use antibacterial gel before entering school, before and after eating and at regular intervals during the day.
- We ask children to follow the catch it, bin it, kill it, mantra when in school to promote good respiratory hygiene. If they need to cough or sneeze, they should use a tissue or crook of their arm.
- Children will be reminded not to touch their face, mouth, nose or eyes while at school.
- Should a child refuse to follow these routines, disciplinary procedures and sanctions will be used (see below).

### **Social Distancing**

- Children who are old enough will be expected to socially distance from their peers and adults in school and on the playground/field at all times.
- Year 1 and 6 will have their own table spaced 1.5m apart. When children enter their class group, they will be expected to go straight to their table and nowhere else in the room and sit at the same table each day. Children will put their hand up if they need an adult's support, they will not get out of their seats. Should a child refuse to follow social distancing measures, disciplinary procedures and sanctions will be used (see below).

We understand socially distancing will be more difficult for younger children, they will be

encouraged wherever possible to keep a distance from peers and adults, however, we understand this may not always be possible.

## **Toilets**

Each class group will have designated toilets facilities and additional cleaning has been arranged. These will be sign posted. Children will be encouraged to use the toilets one at a time (this may not always be possible with nursery and reception children). When a child has finished in the toilet they must wash their hands and use a wipe to clean the door handles. The wipe will then be discarded in the bin of the toilets before they come back into their class group.

## **Break and Lunch times**

- Children will have a designated place to play during break and lunch times.
- They will have their own equipment that will be cleaned after use.
- Children will be expected to remain socially distant from both peers and adults during play and break times. Children must stay in their designated area at all times.
- Lunch will be eaten in their class groups.
- Children will eat their packed lunch at their table or in their own space. They will not get out of their seats.
- Children having a school lunch will eat in the hall, three children to a large table of 12 seats.

## **Rewards**

- Class Dojo's can still be used.
- Class and individual certificates will also be used.
- Teachers and Teaching Assistants welcome opportunities to praise individuals for good work, attitude or good behaviour, and show recognition, if these are brought to their attention.
- Above all, praise and encouragement should be used as much as possible.
- Walking through school to show their work to the Head Teacher or other adult for acknowledgement and praise during this time will not be permitted.
- Work can be scanned and sent using the APS All Stars email account for acknowledgement on [apsallstars@alexandra.hounslow.sch.uk](mailto:apsallstars@alexandra.hounslow.sch.uk)

## **Behaviour Sanctions**

Sanctions that teachers use currently have been amended. Time out is no longer an option due to staff capacity and safety measures in place for Covid-19. We will follow the following:

- Verbal reminder e.g. stop tapping, thank you.
- Verbal reprimand-stop tapping or you are choosing to lose some of your playtime.
- Withdrawal of privilege (loss of: some playtime, a treat)
- Loss of all playtime
- Repeated a third time, a member of SLT will be informed, parent telephoned and child sent home.
- A child's place is at risk if poor behaviour continues.

If a child's behaviour is deemed high risk, for example, refusing to adhere to safety measures, such as, hand washing, social distancing, remaining in their class groups or deliberate behaviours that put themselves or others at risk, such as spitting or deliberately coughing at people. The following sanctions and disciplinary procedures could be used:

1. Referral to Headteacher
2. Parents/Carers called to collect child from school immediately
3. Immediate swap from onsite education offer to online / virtual education offer
4. Fixed term exclusion
5. Permanent exclusion

### **Positive Handling & Restraint**

There can be times when a pupil's behaviour requires staff physical support to ensure the pupils' own safety, the safety of other pupils and staff, or that property is not seriously damaged. This can require the use of physical interventions. At Alexandra Primary School we use Team teach to do this.

In the case of a child being at risk, putting others at risk or damaging property the child's parents or carers will be called and asked to pick up their child immediately. The situation will then be reviewed by the Headteacher and a decision of whether the onsite education offer will be withdrawn in favour of the online / virtual offer if this is deemed safer for all pupils and staff.

Where a child may need very close contact it is imperative that parents know that the use of PPE where appropriate WILL be used to help avoid cross contamination or any potential virus spread.

### **Pupil's working from home.**

If interacting with other pupils or staff online, pupils should always be kind and respectful to each other and respectful and obedient to staff, remembering at all times that that staff are not 'friends' with, or peers to, pupils.

Pupils should never attempt to contact staff via social media or make comments about staff on social media platforms. Any inappropriate comments to staff online, via email, or any other platform will be taken very seriously and could result in a referral to the police.

This is also the case of for any online bullying towards other pupils or peer-on-peer abuse that is disclosed to the school during this time.